

APPLICATION FOR ADMISSION TO OFFICIAL DOCTORAL PROGRAMMES AND LEVEL ASSESSMENT (RD 99/2011))

1. PERSONAL DATA

Surname	Name
Date and country of birth	Nationality
ID CARD: NIE/Passport number for non-Spanish students	

2. NOTIFICACIÓN

E-mail (for notifications)

3. ACADEMIC DATA

Qualification documentation and certificates required for admission / Year
Qualifying University / Country

4. ADMISSION TO OFICIAL DOCTORAL PROGRAMMES

To be admitted into the specified Doctoral Programme:
<input type="checkbox"/> Verification of the education level equivalent to an official Spanish University Master's Degree

5. COUNTRY AND PLACE OF RESIDENCE THROUGH THE COURSE

Avenue/Street/Square and number	City/Town	Post Code
Province of residence	Country	Telephone

Place and date	Signature

In compliance with Regulation UE 2016/679 of the European Parliament and Council of April 27th 2016, on the protection of individuals with regard to the processing and free movement of personal data, and with Organic Law 3/2018 of December 5th on the protection of personal data and guarantee of digital rights, your data is processed by General Secretary of UPCT-Plaza del Cronista Isidoro Valverde s/n- Rectorate Building 30202. UPCT is entitled to the processing of personal data based on the provisions of Article 6.1 c) and e) of the General Data Protection Regulation. Your personal data will be processed with the aim of meeting and processing the request.

You can exercise the rights of access, modification, cancellation, opposition, limitation, and portability by written communication, and attaching a photocopy of your ID, addressed to the General Registry, (Rectorate Building, Plaza Cronista Isidoro Valverde S / N, 30202) or through the University's Electronic Office, <https://sede.upct.es>. Also, you can request information at the email address: DPD@upct.es.

SUPPORTING DOCUMENTATION TO BE ATTACHED	
<input type="checkbox"/>	Copy of documentation of national identity, foreigners' identity number (NIE) or passport
<input type="checkbox"/>	An authenticated copy of the University degree certificate.
<input type="checkbox"/>	If not in Spanish language, it would need to be accompanied by an official translation. (*)
<input type="checkbox"/>	Original academic certification of studies conducted, which will be checked. This certification will state the official duration, in academic years, the transcript of subjects studied and the credit hours of each subject.
<input type="checkbox"/>	If not in Spanish language, it would need to be accompanied by an official translation. (*)
<input type="checkbox"/>	Original certification, issued by the university from which the applicant graduated, stating that the qualification entitles the student to access a doctoral programme.
<input type="checkbox"/>	If not in Spanish language it would need to be accompanied by an official translation. (*)
<input type="checkbox"/>	Others:

(*) If the original documents to be attached are in English language, the official translation into Spanish will not be required.

Documentation required:

- a. The documents submitted shall be authenticated.
- b. Foreign documents must be official and issued by the competent authorities, according to the law of the country in question. They must be legalised through diplomatic channels or, where appropriate, by the Hague Convention (excepted those issued by the authorities of the Member States of the European Union or signatories to the Agreement on the European Economic Area). They must be accompanied, where appropriate, with their official translation in Spanish, which can be done:
 - By any of the sworn translators registered in Spain and appointed by the Ministry of Foreign Affairs and Cooperation. You can consult the list of sworn translators through the following link:
<http://www.exteriores.gob.es/Portal/es/ServiciosAlCiudadano/Documents/Listado%20actualizado.pdf>
 - By any diplomatic or consular representation outside of Spain.
 - By The diplomatic or consular representation in Spain of the country of citizenship of the applicant or, if necessary, of the origin of the document.

In order to conduct doctoral studies at the Universidad Politécnica de Cartagena.



To be completed by the Academic Committee of the Doctoral Programme

A) For admission:

Assigned Tutor: Dr. _____,
professor of the Department _____.

-The / doctoral student needs to take additional training courses:

yes no

-If so, indicate the subjects that the students must register:

	CODE	DESIGNATED NAME	ECTS
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
TOTAL CREDITS:			

B) In order to check the level of the student:

It is given a favourable report.

Cartagena, (date) _____

The President of the Academic Committee
of the Doctoral Programme

Signed: _____

DOCUMENTS SUBMITTED

All applicants

Copy of documentation of national identity. For non-Spanish students Foreigners' Identity Number (NIE) or passport.

Applicants from Spanish Universities

- University degree certificate or accredited document in order to access doctoral studies.
- Diploma of Advanced Studies DEA.
- Copy of the academic certification.

Applicants with foreign qualification recognised

- Recognition of the qualification to access doctoral studies, accompanied by a copy so that it can be cross-checked.
- Academic certification of studies.

Applicants with foreign qualification from the European Higher Education Area (EHEA)

- Copy of the university degree certificate, or receipt, in order to access doctoral studies.
- Academic certification of studies.
- Original certification, issued by the university from which the applicant graduated, stating that the qualification entitles the student to access a doctoral programme.

DOCUMENTATION REQUIREMENTS

1. The copies of the documents to be submitted have to be properly certified or accompanied by the original to cross-check.
2. Foreign documents must be official and issued by the competent authorities, according to the law of the country in question. They must be legalised through diplomatic channels or, where appropriate, by the Hague Convention (excepted those issued by the authorities of the Member States of the European Union or signatories to the Agreement on the European Economic Area). They must be accompanied, where appropriate, by the corresponding official translation into Spanish or English.
3. If any of the appropriate documentation does not cross-check, or is not properly certified, admission to the program would be conditional and it would not be formalised until you have submitted the necessary documentation.